

## TOWN OF WAYLAND

41 COCHITUATE ROAD

WAYLAND, MASSACHUSETTS 01778

TOWN BUILDING 41 COCHITUATE ROAD TEL. (508) 358-7701

In anticipation of the passing of the proposed federal tax legislation, the Treasurer/Collector's office will begin accepting prepayments of your third and fourth quarter real estate tax bills on December 18, 2017. You may remit funds either directly to this office during business hours (see below), or use the drop box that is located in the front hallway of Town Hall. Our offices will close at 12:30pm on December 29<sup>th</sup>, 2017. Any payments placed in the drop box after 12:30 on December 29 but before the open of business on January 2, 2018 will be credited with a payment date of December 31, 2017. Due to software limitations, **you will NOT be able to pay your bills on-line** or via Century Bank's lockbox in Medford. Additionally, please keep in mind that state law prohibits us from honoring postmarks. If you choose to make your payment using an e-check process through your bank , be sure you allow for enough mailing time. Finally, if you have any questions or concerns, please feel free to contact our office at 508-358-3635.

The following is a detailed schedule of our office hours during this two week period:

Monday 12/18/17	8am-7pm
Tuesday thru Thursday 12/19/17-12/21/17	8am-4pm
Friday 12/22/17	8am-12:30pm
Monday 12/25/17	Closed
Tuesday 12/26/17	8am-7pm
Wednesday & Thursday 12/27/17-12/28/17	8am-4pm
Friday 12/29/17	8am-12:30pm