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TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

NAN BALMER
TOWN ADMINISTRATOR
TEL. (508) 358-7755
www.wayland.ma.us

BOARD OF SELECTMEN
LEA T. ANDERSON
MARY M. ANTES
LOUIS M. JURIST
CHERRY C. KARLSON
JOSEPH F. NOLAN

September 8, 2016

Eric Goldberg, Chair
Zoning Board of Appeals
Town of Wayland

RE: 150 Main Street Appeal

Dear Mr. Goldberg,

On Wednesday August 17th, I authorized the HR Assistant to take in and stamp, with the intent for staff to deliver to the Town Clerk, the appeal of the Building Commissioner's decision on 150 Main Street. I authorized acceptance of the document because the Town Clerk's office was closed and Gretchen Dresens, who wished to file the appeal, was unable to return to Town Building before the appeal period expired. It is unusual for the Town Clerk's office to be closed for an extended time during business hours and for the Town Clerk to be unavailable to accept time sensitive documents that are legally required to be accepted timely by the Town. Although the appeal was accepted by my office with an intent to properly file it, Ms. Dresens took the appeal away from my office and filed it with the Building Department. The Building Department Clerk accepted and stamped the appeal, as required by section 2.1 of the Zoning Board of Appeals rules and regulations, adopted by your board on March 9, 2004. (Attached). These Rules and Regulations require the Building Department Clerk to file the appeal with the Town Clerk. The Building Department did not file the appeal until Friday August 19th, after the appeal period expired. Because the two appeals that were not filed with the Town Clerk were not filed timely, these appeals were not assigned case numbers and advertised for the Board's hearing on September 27th. The two appeals filed after the deadline are available in the Building Department and are available at your request.

Thank you for your consideration of this information.

Sincerely,

Nan Balmer
Town Administrator

cc Board of Selectmen
Zoning Board of Appeals
Geoffrey Larsen, Building Commissioner
Gretchen Dresens