

# DOUGLAS A. LEVINE

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## **PROFESSIONAL EXPERIENCE**

**EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY, Boston, MA** July 2013 – Present

***Special Counsel***

*General Counsel (September 2013 – April 2015)*

*Deputy General Counsel (July – September 2013)*

Serve as legal advisor to the Secretary, Undersecretaries, and Chief of Staff for one of the largest Cabinet offices within state government, overseeing 13 agencies and a budget in excess of \$1 billion dollars, including the Massachusetts State Police, Department of Correction, Massachusetts Emergency Management Agency, Parole Board, and the National Guard. Help manage legal team, including agency general counsel, and provide legal and policy guidance on criminal justice and homeland security issues. Serve as in-house counsel for internal employment and labor matters, as well as administrative and regulatory issues. Formulate policy related to litigation, comment on legislation, and serve as a liaison to the Governor's Office of Legal Counsel.

**UNITED STATES DEPARTMENT OF JUSTICE, Washington, D.C.** October 2009 – July 2013

***Attorney Advisor, Office of Legislative Affairs***

Served as liaison between the Department and Congress and between the Department and Office of Management and Budget. Communicated with congressional staff on behalf of the Office of Justice Programs, the Department's grant-making component. Managed clearance of written testimony, legislative proposals, questions for the record, and white papers for the Department's criminal and law enforcement portfolios. Responded to congressional oversight requests. Coordinated negotiations among agencies to resolve conflicts and establish unified policy positions. Negotiated with other federal agencies to protect the Department's interests and advocate for the Department's legislative agenda. Held top secret level security clearance.

**UNITED STATES DEPARTMENT OF HOMELAND SECURITY, Washington, D.C.** October 2008 – October 2009

***Attorney Advisor, Office of the General Counsel***

Advised Department leadership and staff on legislative matters, including draft bills, congressional testimony and Statements of Administration Policy regarding transportation security, infrastructure protection, and cyber security. Drafted legislation, Department talking points, and memoranda providing guidance on Department authorities and legislative proposals. Served as legislative liaison to the Office of Management and Budget. Held secret level security clearance.

**BOSTON POLICE DEPARTMENT, OFFICE OF THE LEGAL ADVISOR, Boston, MA** March – September 2006

***Staff Attorney***

Managed a diverse caseload representing police officers, civilian employees, and members of the Department's Command Staff. Successfully prosecuted complaints resulting from Internal Affairs investigations before administrative boards, and appeals before the Massachusetts Civil Service Commission.

**CLARK, HUNT & EMBRY, Cambridge, MA** September 2004 – March 2006

***Associate, Litigation Department***

Litigated complex caseload in general practice firm, including insurance subrogation matters, construction litigation, sexual harassment cases, and wrongful death claims.

**OFFICE OF THE MIDDLESEX COUNTY DISTRICT ATTORNEY, Cambridge, MA** September 2001 – September 2004

***Assistant District Attorney***

Prosecuted felonies and misdemeanors in district and juvenile courts. Tried numerous jury and bench trials. Assisted and counseled victims of domestic violence. Drafted opposition to interlocutory motion to Massachusetts Supreme Judicial Court, and drafted and argued appeal to Massachusetts Court of Appeals.

## **EDUCATION**

**HARVARD UNIVERSITY – JOHN F. KENNEDY SCHOOL OF GOVERNMENT**, Cambridge, MA  
*Master in Public Administration*, June 2008

Activities: Elected President, Kennedy School Student Government; Senior Features Editor, *Kennedy School Review*; Served as leader of student delegation to Pakistan; Selected as orientation leader

Honors: Winner of Robert Kennedy Award for Excellence in Public Service; Selected as Presidential Management Fellow

**NORTHEASTERN UNIVERSITY SCHOOL OF LAW**, Boston, MA  
*Juris Doctor*, May 2001

Legal Clerkships (Full-time, three-month positions during law school):

- United States Eleventh Circuit Court of Appeals Mediation Office, Atlanta, GA
- Office of the Middlesex County District Attorney, Cambridge, MA
- Office of the United States Attorney, Organized Crime Strike Force Unit, Boston, MA
- Office of the Massachusetts Attorney General, Special Investigations & Narcotics Unit, Boston, MA

Activities: Twice elected student representative to joint faculty-student governing body.

**MIDDLEBURY COLLEGE**, Middlebury, VT  
*Bachelor of Arts* in Political Science and Spanish, May 1996

Activities: Resident Advisor; Community service big brother; Captain, Men's Rowing Club

## **VOLUNTEER SERVICE AND AWARDS**

- Town of Wayland's Economic Development Committee (2015-Present)
- Kennedy School New England Alumni Board of Directors (2013 to 2016)
- Kennedy School's Julius Babbitt Memorial Award for Alumni Service (2014)
- Elected to Kennedy School Alumni Board of Directors (2010-2014)
- President of Kennedy School Washington, DC Alumni Network (2010 to 2013)
- Co-Chair of Northeastern Law School Washington, DC Alumni Association (2009-2013)
- Northeastern Law School Alumni Board (2006-2007)
- Served as volunteer attorney in New Orleans during summer 2007 as part of Harvard Kennedy School's Broadmoor Project. Established legal clinic serving low-income residents of the city's Broadmoor neighborhood impacted by Hurricane Katrina. Created and oversaw legal research project for Northeastern University law students to uncover and analyze systemic failures of the Road Home program, the largest housing recovery program in U.S. history.

## **BAR ADMISSIONS**

- Commonwealth of Massachusetts (January 2002)
- United States District Court for the District of Massachusetts (October 2004)
- United States Court of Appeals for the First Circuit (November 2004)